

**APPLICATION: PERMISSION TO IMPORT FOODS FOR THE PURPOSE OF
RELABELING / REPROCESSING / RECONDITIONING THE FOOD**

To:

Deputy Director General (Public Health)
Ministry of Health
Level 8, Block E7, Parcel E, Federal Government Administration Centre
62590 Putrajaya

II/C no:..... would like to apply to import the food
listed below for the purpose of relabeling / reprocessing / reconditioning*:

Type of food	Brand Name	Quantity

2. I agree to abide by all the requirements and regulations stated in the
Food Act of 1983 and instructions issued by authorized officers until the completion of the
relabeling / reprocessing / reconditioning* of the food.

3. The food will be relabeled / reprocessed / re-conditioned* within three months from
the date of the importation at the following address:

4. A working paper, recommending the procedure for relabeling / reprocessing /
reconditioning* the food is attached for consideration (Please refer to second page).

Yours sincerely,

Signature: _____
Name: _____
I.C. No.: _____
Address: _____
Application Date: _____

* Delete whichever is not applicable.

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(CONTINUED)**

Attachment – Checklist for relabeling / reprocessing / reconditioning

No.	Document	Yes	No
1.	Customs Form 1		
2.	5 copies of the current label		
3.	5 copies of the proposed new label		
4.	1 sample of the said food product package		
5.	Certificate/acknowledgement of the source of the food ingredient (e.g for gelatin) (if applicable)		
6.	Food processing flow chart		
7.	Detailed report on the techniques of food processing (if applicable)		
8.	<u>Optional: On request from the applicant</u> If applicant needs 'Food Labelling Advisory Services', a fee of RM1,000.00 (Ringgit Malaysia: One Thousand only) per label will be charge. Applicant have to enclosed Check/Bank Draft made payable to Chief Secretary, Ministry of Health Malaysia for processing the request.		